

Community Disaster Resilience Planning Guide Resources

Community Profile Template

Community Profile Template

This is a template to help you collect and document your findings as you build your Community Profile. Various tables and other means of displaying information are provided for your use, but you should feel free to adapt the format to suit you and your community's needs.

History

The first recorded history of our community is in: _____

At that time, our community was based on:

Since then, our community has faced a number of challenges:

Since then, our community has also taken a number of positive steps:

Today, we would describe our community as a community where:

- The economy is thriving
- The economy is keeping its own
- The economy is struggling
- Most young people stay in the community
- Most young people leave the community but eventually return
- Most young people leave and don't return to the community to live
- Most people volunteer for one or more organizations
- Some people volunteer for one or more organizations
- Few people volunteer for one or more organizations
- Newcomers feel welcome
- Newcomers are accepted but not necessarily made to feel welcome
- Newcomers feel unaccepted
- Everyone knows everyone – people talk to each other
- Most people know most of the other residents – people generally talk to each other
- People tend to stick to themselves and don't communicate much
- People are very accepting of new ideas
- The predominant language spoken in our community is _____
- People are reluctant to hear new ideas

Other comments:

Population

Some of the key population data for our community is:

Age

	Males	Females	Totals
Children 0-4			
Children 5-9			
Children 10-14			
Children 15-19			
Adults 20-29			
Adults 30-64			
Seniors 65- 74			
Seniors 75-84			
Seniors 84+			
Totals			

Vulnerable Population

This area is crucial for support requirements during community emergency evacuations.

Health Concerns	Males	Females	Totals
Ambulatory			
Respiratory Issues			
Special Needs			
Totals			

Note: Please add applicable health concerns as needed to chart.

Number of Households

	#		%
One Person		Owned	
Two Persons		Rented	
Three Persons		Band Housing	
Four Persons +		Subsidized	
Totals			

Marital Status

	#	%
Single		
Married		
Separated		
Divorced+		
Widowed		
Totals		

Families

	#	%
Husband-Wife Married Without Children at Home		
Husband-Wife Married With Children at Home		
Common-Law Couples Without Children at Home		
Common-Law Couples With Children at Home		
Single Parent Families Male Parent		
Single Parent Families Female Parent		
Totals		

Indigenous Identity

Indigenous Identity	#	%	From a different Nation or community
Metis			
Inuit			
First Nations			
Non Indigenous			

Traditional Language

	#	%
Non-English Languages		
List of Languages – How many Languages are in your community		

Labour Force Activity

	#	%
Employed		
Unemployed		
Not in Labour Force		
Common-Law Couples With Children at Home		
Social Assistance		
Unemployment Rate		
Totals		

Minorities

	#	%
Minority		
List of Minorities		

Occupations

	#	%
Sales & Service		
Business, Finance & Administration		
Unique to Primary Industry		
Trades, Transport & Equipment Operations & Related		
Natural & Applied Sciences & Related		
Management		
Social science, Education, Government Service & Religion		
Art, Culture, Recreation & Sport		
Health Occupation		
Unique to Processing, Manufacturing & Utilities		
Totals		

Highest Level of Education

	#	%
No Certificate, Diploma or Degree		
High School or Equivalent		
Apprenticeship/Trades		
College, CEGEP or Other		
University, No Degree		
University, Bachelor's or Higher		
Totals		

Prevalence of Low Income

All Economic Families <i>Economic Family means two or more persons living in the same dwelling, related to each other by blood, marriage, common-law or adoption</i>	#	BC
Before-Tax Low Income		
After Tax Low Income		
Couple Economic Families		
Before-Tax Low Income		
After Tax Low Income		
Male Lone-Parent Economic Families		
Before-Tax Low Income		
After Tax Low Income		
Female Lone Parent Economic Families		
Before-Tax Low Income		
After Tax Low Income		
Persons 15+ not in Economic Families		
Before-Tax Low Income		
After Tax Low Income		
Persons Less Than 6 Years Old		
Before-Tax Low Income		
After Tax Low Income		
Persons 65Years and Older		
Before-Tax Low Income		
After Tax Low Income		

Residency

	#	%
Non-Movers		
Moved in Last Year		
From other Provinces		
From Outside Canada		
Totals		

Total Income

	#	BC
Median Total Income		
Males, 15+ with Income		
Females, 15+ with Income		
Males 15+ with Income		
Under \$10,000		
\$10,000-29,999		
\$30,000-\$39,999		
\$40,000-\$59,999		
\$60,000 and over		
Average Total Income		
Females 15+ with Income		
Under \$10,000		
\$10,000-29,999		
\$30,000-\$39,999		
\$40,000-\$59,999		
\$60,000 and over		
Average Total Income		

Workplace & Transportation

	#	%
Car/Truck/Van as Driver		
Car/Truck/Van as Passenger		
Walked		
Bicycle		
Motorcycle		
Taxicab		
ATV		
Snow Mobile		
Traditional Methods – Dog Sleds, Horseback		
Canoes/Boats, Air		
Totals		

**Note that in some cases the “official” census information may not be totally accurate and some remotely located residents may have been missed. If that is the case in your community try to capture those not counted in the census.

Businesses and Services

Community Businesses

Over 100 businesses have been located in small, rural communities and this list is likely similar in Indigenous communities. Review all of these services and identify any businesses that may provide these services in your community.

Airport & Aircraft Services	Food & Wine	Pharmacy & Medical Supplies
Architect	Forestry & Logging	Photography
Art & Crafts	Funeral Services	Plumbing
Attractions	Furnace & Related	Printing & Photocopying
Automotive & Related	Garden & Nursery	Pub
Bed & Breakfast	Gas Station	Real Estate
Boating , Kayaking , Rafting & Canoeing	General Store	Rentals
Bookkeeping & Financial Services	Golf Club	Repairs
Bakery	Gravel	Resort
Books	Groceries	Restaurant
Butcher & Meat Cutting	Hair Salon	Sawmill
Cabbling	Hardware	Seniors' Services
Camera	Health Centre	Septic Tank Services
Camping	Health Services – Nutrition, Naturopath,	Signage
Car Rentals	Heating Fuel	Skiing & Related
Carvers	Hiking	Snowmobile & Related
Casino	Historical & Cultural	Sports & Related
Catering	Home Inspections	Stationary
Clothing	Home Renovations & Decorating	Surveyors
Communication – Cell Phones, Phones	Hotel, Motel	Television, Radio
Computer & Related	Housewares	Theatre & Performing Arts
Construction - Building	Hunting Outfitters	Therapists – Massage, Physiotherapist
Construction - Home	Hunting Services	Tires
Construction – Road	Landscaping	Tobacco
Consulting Services	Laundromat	Tourism Bookings
Counselling & Psychology	Lawyer, Notary	Towing
Cultural Experiences	Liquor Store	Training
Cycling Services	Marinas	Transportation
Dancing Lessons	Market	Trucking
Daycare	Medical Clinic	Vehicle Repairs
Dental Services	Mini-Golf	Vehicle Sales
Drywall	Movies	Veterinarian
Electrical	Museum	Video Rental
Engineering	Musical Instruments	Water Supplies
Farming & Ranching	Musical Lessons	Weddings & Banquets
Fishing & Guides	Nails	Wildlife Watching
Fishing Charters	Newspaper	Wood Products
	Nursing & Homecare	
	Pawn Shop	
	Pets & Pet Services	

Use this table to list existing businesses.

Type of Business	Name of Business	# of Employees	Location

Economic Development and Economic Sectors

Within your community boundaries, reserve lands, or traditional territory do you have

Significant Crop Production (farms)

Yes No Don't Know

If yes, where are they? (these areas should also be included on your Community Map)

Significant Farming (e.g., Dairy)

Yes No Don't Know

If yes, where are they? (these areas should also be included on your Community Map)

Significant Ranching

Yes No Don't Know

If yes, where are they? (these areas should also be included on your Community Map)

Significant Logging

Yes No Don't Know

If yes, where are they? (these areas should also be included on your Community Map)

Significant Forest Industry (e.g., Mill)

Yes No Don't Know

If yes, where are they? (these areas should also be included on your Community Map)

Significant Mining

Yes No Don't Know

If yes, where are they? (these areas should also be included on your Community Map)

Significant Oil and/or Gas Exploration/Development

Yes No Don't Know

If yes, where are they? (these areas should also be included on your Community Map)

Significant Fishing

CDRP Resources

Yes No Don't Know

If yes, where are they? (these areas should also be included on your Community Map)

Significant Farm Fishing

Yes No Don't Know

If yes, where are they? (these areas should also be included on your Community Map)

Significant Trapping

Yes No Don't Know

If yes, where are they? (these areas should also be included on your Community Map)

Significant Harvesting of Wildlife

Yes No Don't Know

If yes, where are they? (these areas should also be included on your Community Map)

Significant Provincial/Territorial Presence

Yes No Don't Know

If yes, where are they? (these areas should also be included on your Community Map)

Significant Tourism

Yes No Don't Know

If yes, where are they? (these areas should also be included on your Community Map)

If yes, is tourism seasonal?

Summer Winter All Year Event-Based

Significant Other Economic Activity _____

If yes, where are they? (these areas should also be included on your Community Map)

Community & Recreational Services

These are some services that may be offered by your community. Key sites should be included on your community map.

Type of Service	Location	Activity / Hours of Operations
Cemetery		
Community Centre		
Recreation Centre		
Curling		
Garbage Collection		
Golf Club		
Ice Rink & Skating		
Library		
Local Park		
Playing Fields		
Road Services		
Swimming		
Walking and Hiking Trails		
Youth/Elder/Senior Centers		

Financial Services

Financial services are involved with providing cash, lending, and borrowing services. Use this form to list existing financial services/businesses.

Type of Service	Name of Business	Distance from Community	Location
Bank			
Credit Union			
ATM			

Government Services

Here are some of the more common government services for you to consider.

Type of Service	Nearest Location	Distance from Community	Hours of Operations
Child Welfare			
Court Services			
Employment Services			
Family Services			
Health Care Centres			
Passport & Immigration Services			
Probation Services			
Services for the Disabled			
Post Office			
Other			

Health Services

These are some of the more commonly used health services – list other services that your community uses frequently. Local services should be included on your Community Map.

Type of Service	Nearest Location	Distance from Community	Hours of Operations
Acute Care			
Addiction Services			
Mental Health Services			
CT Scan			
Dental Services			
Doctor (Family)			
Doctor (Specialist)			
Doctors (Specialists)			
Emergency Medical			
First Aid			
Geriatric Care			
Home Care			
Immunizations			
Kidney Dialysis			
Medical Clinic			
Mid-wife or Birthing Services			
MRI			
Occupational Therapy			
Palliative Care			
Physiotherapy			
X-Ray Lab			
Other			

Educational Services

The following list is to identify educational services in the community – these should be included on your community map.

Type of Business	Name of Facility	Nearest Location	Distance from Community	Numbers
Pre-School/Headstart				
Kindergarten				
Elementary School				
Middle School				
High School				
Training or Business School				
College				

Geography and Land Use

Within your community boundaries do you have:

Steep slopes with unstable soils

Yes No Don't Know

If yes, where are they? (these areas should also be included on your Community Map)

A river or stream

Yes No Don't Know

If yes, where are they? (these areas should also be included on your Community Map)

Have the flood plains been identified?

Yes No Don't Know

If yes, where are they? (these areas should also be included on your Community Map)

Homes or businesses next to, or surrounded by, forests?

Yes No Don't Know

If yes, where are these forested areas? (these areas should also be included on your Community Map)

Soils subject to liquefaction in an earthquake?

Yes No Don't Know

If yes, where are they? (these areas should also be included on your Community Map)

Earthquake fault lines?

Yes No Don't Know

If yes, where are they? (these areas should also be included on your Community Map)

Is your community subject to extreme weather, blizzards, white-outs, tornados or damaging winds?

Yes No Don't Know

If yes, where are those routes? (these routes should also be included on your Community Map)

Do hazardous materials travel through your community?

Yes No Don't Know

If yes, where are those routes? (these routes should also be included on your Community Map)

Has there been any erosion of soils around waterways or waterfront in your community? (e.g., eroding shorelines)?

Yes No Don't Know

If yes, where are those routes? (these routes should also be included on your Community Map)

Vegetation and Wildlife

Have you noticed any changes to the vegetation, insects or wildlife in or surrounding your community?

Yes No Don't Know

Has there been an increase or decrease in the number of trees?

Yes No Don't Know

If yes, what has changed and where are these areas? (these areas should also be included on your Community Map)

Has there been an increase or decrease in the vegetation?

Yes No Don't Know

If yes, what has changed and where are these areas? (these areas should also be included on your Community Map)

Has there been an increase or decrease in the number or types of birds? (e.g., eagles)

Yes No Don't Know

If yes, what has changed and where are these areas? (these areas should also be included on your Community Map)

Has there been an increase or decrease in the number or types of wildlife? (e.g., deer, moose, bears)

Yes No Don't Know

If yes, what has changed and where are these areas? (these areas should also be included on your Community Map)

Has there been an increase or decrease in the number or size of fresh water fish? (e.g., trout)

Yes No Don't Know

If yes, what has changed and where are these areas? (these areas should also be included on your Community Map)

Has there been an increase or decrease in the number or size of salt water fish? (e.g., salmon)

Yes No Don't Know

If yes, what has changed and where are these areas? (these areas should also be included on your Community Map)

Has there been an increase or decrease in the number or size of shellfish? (e.g., oysters, shrimp)

Yes No Don't Know

If yes, what has changed and where are these areas? (these areas should also be included on your Community Map)

Has there been an increase or decrease in the number of bees?

Yes No Don't Know

If yes, what has changed and where are these areas? (these areas should also be included on your Community Map)

Has there been an increase or decrease in the number of insects, birds, fish and/ or wildlife impacted by contamination?

Yes No Don't Know

If yes, where are they? (these areas should also be included on your Community Map)

Has there been an increase or decrease in the vegetation, plants, moss, grasses, and trees being affected by contaminants and/or insects?

Yes No Don't Know

If yes, where are they? (these areas should also be included on your Community Map)

Climate

This section is for you record the average temperatures and rainfall in your community.

Month	Average Temperature	Average Precipitation
January		
February		
March		
April		
May		
June		
July		
August		
September		
October		
November		
December		

Have maximum temperatures been recorded in the last three years? Yes No

Details: _____

Have minimum temperatures been recorded in the last three years? Yes No

Details: _____

Have blizzards, whiteouts, and tornados or damaging winds been recorded in the last three years? Yes No

Details: _____

Community Infrastructure

Answer the questions that are included for each of these sections.

Communication and Information Technology (IT)

Are there any communication towers in or nearby to your community?

Yes No Don't Know

If yes, where are they? (these towers should also be included on your Community Map)

Where are the main phone trunk lines to your community? (these sites should also be included on your Community Map)

Does your community have high-speed internet?

Yes No Don't Know

If yes, where are the main internet cables to your community? (these areas should also be included on your Community Map)

Does your community have a mobile satellite connection?

Yes No Don't Know

If yes, where is the equipment located?

Does your community have cell phone coverage?

Yes No Don't Know

If yes, what area is covered? (i.e. is the entire community covered, are there dead zones?)

Does your community have a community radio station?

Yes No Don't Know

If yes, where is the broadcasting located?

If yes, how is the station accessed?

Does your community ever lose communication with the outside world?

Yes No Don't Know

If yes, how widespread is the coverage in your community?

Does your community have television coverage?

Yes No Don't Know

If yes, is television by antennae, cable or satellite?

If yes, how widespread is the coverage in your community?

Is your community infrastructure insured?

Yes No Don't Know

Does your community have an up-to-date inventory of its infrastructure, which identifies age, condition, remaining years of service, required repairs etc.

Yes No Don't Know

Electricity

Where are the main hydro lines to your community? (these sites should also be included on your Community Map)

Does your community have a local power generating station?

Yes No Don't Know

If yes, where is it located in your community? (this site should also be included on your Community Map)

Is there a hydro producing dam near your community?

Yes No Don't Know

If yes, where is it located in your community? (this site should also be included on your Community Map)

Does your community have a generator?

Yes No Don't Know

If yes, where is it located in your community? (this site should also be included on your Community Map)

Do the main buildings in your community have generators for back-up in case of a power outage?

Yes No Don't Know

If yes, where are they? (these areas should also be included on your Community Map)

Do the main buildings in your community have an alternate source of heat in case of a power outage?

Yes No Don't Know

If yes, where are they? (these areas should also be included on your Community Map)

Does your community experience power outages? Are they documented? (length of time, quadrant or area of the community)

Yes No Don't Know

Does someone local deal with power outages, or is it necessary for someone to travel to the community? Is it documented?

Yes No Don't Know

Does your community use solar energy?

Yes No Don't Know

If yes, where is it located in your community? (this site should also be included on your Community Map)

Does your community use wind energy?

Yes No Don't Know

If yes, where is it located in your community? (this site should also be included on your Community Map)

Please list other sources of energy your community may utilize (example –wood burning power generation)_____

Water

Does your community have clean drinking water?

Yes No Don't Know

If not, what is the cause?

How often is the water condition checked?

Does your community have a distributed water system?

Yes No Don't Know

If potable water is delivered by truck, how often are water samples taken?

Is the water truck stored separate from the garbage and sewage trucks? Are measures taken to ensure there is no cross-contamination?

Does your community have a water treatment plant, with certified operators?

Yes No Don't Know

If yes, where is it located in your community? (This site should also be included on your Community Map)

Has the water systems gone dry in years past? Is it annually having problems??

Yes No Don't Know

Does turbidity at certain times of the year cause boil water advisories? If so, how long do they usually last?

Has the water system been unusual during emergency events, flooding?

Yes No Don't Know

Is your community dependent on individual wells?

Yes No Don't Know

Does your community have shared wells?

Yes No Don't Know

If yes, where are located in your community? (these sites should also be included on your Community Map)

Are there polluted waterways or lakes?

Yes No Don't Know

If yes, where are they located in your community? (these sites should also be included on your Community Map)

Is there a dam near your community?

Yes No Don't Know

If yes, where is it located in your community? (this site should also be included on your Community Map)

Sewage

Does your community have a sewage system?

Yes No Don't Know

If yes, does your community have a sewage treatment plant?

Yes No Don't Know

If yes, where is it located in your community? (this site should also be included on your Community Map)

Does your community have a sewage lagoon?

Yes No Don't Know

If yes, who maintains it and is maintenance logged?

If yes, does your community have a sewage outflow pipe or discharge system?

Yes No Don't Know

If yes, where is it located? (this site should also be included on your Community Map)

Is your community dependent on septic tanks?

Yes No Don't Know

Do you know where the septic tank waste is dumped?

Yes No Don't Know

If yes, where is it located? (this site should also be included on your Community Map)

During emergency events or local disasters has the sewage treatment system known to fail or cross contaminate with drinking water system?

Yes No Don't Know

Landfill

Does your community have a nearby landfill site? If yes, who maintains it?

Yes No Don't Know

If yes, where is it located in your community? (this site should also be included on your Community Map)

If yes, are hazardous materials dumped in the landfill? If yes are there procedures in place – who maintains the landfill?

Yes No Don't Know

If no, where is your community's garbage dumped?

Are private companies using community lands for dumping commercial waste?

Does your community have a recycling program?

Yes No Don't Know

If yes, where is the recycling plant located in your community? (this site should also be included on your Community Map)

Gas & Oil

Do you have a gas or oil pipeline running through or nearby your community?

Yes No Don't Know

If yes, where is it located? (this pipeline should also be included on your Community Map)

Where are the main pipe connections to your community? (this connection should also be included on your Community Map)

Does your community have any oil or gas drilling nearby?

Yes No Don't Know

If yes, where is it located? (this site should also be included on your Community Map)

Are there gas stations, oil and gas bulk storage tanks located in or around your community?

Yes No Don't Know

If yes, where is it located? (this site should also be included on your Community Map)

Transportation

Is your community linked to the outside by road? If yes, is it available year-round or seasonal?

Yes No Don't Know

If yes, where are they? (these areas should also be included on your Community Map)

Does your community have a major highway nearby?

Yes No Don't Know

If yes, where is it located? (major roadways should also be included on your Community Map)

If yes, are hazardous materials transported on this road?

Yes No Don't Know

Is your community's access frequently blocked due to weather or other conditions?

Yes No Don't Know

If yes, how often and why?

Does your community have an airport or float plane landing area nearby?

Yes No Don't Know

If yes, where is it located? (this site should also be included on your Community Map)

Is there an alternate landing strip in the event of fire?

Yes No Don't Know

If yes, where are they? (these areas should also be included on your Community Map)

Does your community have a dock or marina nearby?

Yes No Don't Know

If yes, where is it located? (this site should also be included on your Community Map)

Does your community have train tracks nearby?

Yes No Don't Know

If yes, where are they located? (the railway should also be included on your Community Map)

If yes, are hazardous materials transported on this track?

Yes No Don't Know

If yes, is there a train station in town?

Yes No Don't Know

If yes, where is it located? (the station should also be included on your Community Map)

Does your community have a bus station?

Yes No Don't Know

If yes, where is it located? (this site should also be included on your Community Map)

What other modes of transportation does your community use?

Food

Is food delivered to your community?

Yes No Don't Know

If yes, how is it delivered?

Does your community have a grocery store?

Yes No

Do you know how many days of food to meet community needs exist at any one time?

Yes No Don't Know

If yes, how many days?

Do you know if the food supply delivery is frequently affected?

Yes No Don't Know

If yes, how often? And reason for delay?

Does your community provide traditional food supplies for membership?

Yes No Don't Know

List the types of foods?

Will these food supplies support community membership for long durations, winter or only a few weeks?

How are these foods stored?? _____

Smoked Yes No

Canned or Jarred Yes No

Frozen Yes No

Dried Yes No

Community Events

Community events may revolve around seasons (e.g., Harvest Festival); around holidays or special days; around art or cultural events (e.g., music festival, powwows); or sporting events. List any community events that take place in your community.

Name of Event	Primary Purpose	Organizers	Location & Date	Numbers
	<input type="checkbox"/> For Residents <input type="checkbox"/> For Residents & Visitors <input type="checkbox"/> For Visitors			
	<input type="checkbox"/> For Residents <input type="checkbox"/> For Residents & Visitors <input type="checkbox"/> For Visitors			
	<input type="checkbox"/> For Residents <input type="checkbox"/> For Residents & Visitors <input type="checkbox"/> For Visitors			
	<input type="checkbox"/> For Residents <input type="checkbox"/> For Residents & Visitors <input type="checkbox"/> For Visitors			
	<input type="checkbox"/> For Residents <input type="checkbox"/> For Residents & Visitors <input type="checkbox"/> For Visitors			
	<input type="checkbox"/> For Residents <input type="checkbox"/> For Residents & Visitors <input type="checkbox"/> For Visitors			

Capacity Inventory Summary

Use this form to total up the numbers you receive from residents completing the Capacity Inventory.

Capacity	#s	Additional Items
Health		
Caring for the elderly		
Caring for the mentally ill		
Caring for the sick		
Caring for the physically disabled or developmentally delayed		
Bathing		
Feeding		
Preparing special diets		
Exercising and escorting		
Grooming		
Dressing		
Making the person feel at ease		
Clinical counselling		
Transporting		
Child care		
Pet/animal care		
Peer counsellor, lay counsellor		
Recreation		
Nursing or first aid		
Pastoral		
Teaching		
Office		
Typing		
Operating adding machine/calculator		
Filing alphabetically/numerically		
Taking and relaying phone messages		

Writing business letters (not typing)		
Composing press releases and public notices		
Receiving/placing phone orders		
Operating switchboard		
Keeping track of supplies		
Shorthand or speedwriting		
Bookkeeping		
Entering information into computer		
Word processing		
Excel spreadsheets		
PowerPoint web design		
Photoshop/photography software		
Corel draw/graphics software		
Desktop publishing		
Outlook/Email		
Other:		
Construction and Maintenance		
Painting		
Porch construction or repair		
Tearing down buildings		
Knocking out walls		
Wall papering		
Furniture repairs		
Repairing locks		
Building garages, homes, out buildings		
Bathroom repair and modernization		
Building room additions		
Tile work or masonry		
Installing drywall taping & mudding		
Plumbing replacement and/or repairs		
Electrical replacement and/or repairs		
Bricklaying & masonry		

Cabinetmaking		
Kitchen repair and modernization		
Furniture making and repairs		
Installing insulation		
Installing flooring		
Plastering		
Soldering & welding		
Concrete work (sidewalks) installing floor coverings		
Repairing chimneys		
Heating/cooling system installation		
Putting on siding		
Tuck pointing		
Cleaning chimneys (chimney sweep)		
Installing windows		
Carpentry skills		
Roofing repair or installation		
Window washing & installation		
Floor cleaning, waxing or mopping		
Washing and cleaning carpets/rugs		
Routing clogged drains		
Using a hand truck in a business		
Caulking		
General household cleaning		
Fixing leaky faucets and plumbing		
Planting & caring for gardens and lawns		
Pruning trees & shrubbery		
Cleaning/maintaining swimming pools		
Floor sanding or stripping		
Wood Stripping/refinishing		
Assembling furniture		
Food		
Catering		

Food preparation and storage		
Serving food to small numbers of people (under 10)		
Serving food to large numbers of people (over 10)		
Preparing meals for large numbers of people (under 10)		
Preparing meals for large numbers of people (over 10)		
Clearing/setting tables for large numbers of people (over 10)		
Washing dishes for large numbers of people (over 10)		
Operating commercial food preparation equipment		
Traditional food harvesting/gathering		
Traditional food preparation		
Meat cutting /field dressing game		
Meal planning and proper food storage		
Baking		
Child Care		
Caring for babies (under 1 year)		
Caring for children (1 to 6)		
Caring for children (7 to 13)		
Taking children on field trips		
Transportation		
Driving a car		
Driving a van		
Driving a bus		
Driving a taxi		
Driving a tractor trailer		
Driving a commercial truck		
Driving a vehicle /delivering goods		
Hauling debris/goods & supplies, large and small loads		
Operating farm equipment		
Operating heavy equipment (Cats, backhoes, graders)		
Driving an ambulance		

Ability to navigate/route find (map/compass proficient)		
Driving & operating fire apparatus		
Operating Equipment & Repairing Machinery		
Repairing radios, TVs, VCRs		
Tape recorders		
Repairing other small appliances		
Repairing snowmobiles/ATVs/power equipment		
Repairing automobiles		
Repairing trucks/buses		
Repairing/maintaining heavy equipment		
Repairing auto/truck/bus bodies		
Repairing/maintaining boats & planes		
Using a forklift		
Repairing large household equipment (e.g., refrigerator)		
Repairing heating & air conditioning system		
Operating plow truck/snow plow		
Operating a Backhoe Loader		
Operating a dump truck		
Fixing washers/dryers		
Repairing elevators		
Operating a crane		
Operating pumps		
Assembling items		
Disassembling items		

Supervision		
Writing reports		
Creating and filling out forms		
Planning work for other people		
Directing the work of other people		
Making a budget /tracking expenditures		
Keeping records of all your activities		
Interviewing people		
Policing/guarding/providing security		
Deploying people, resources and equipment		
Emergency scene management/ Incident Command (ICS)		
Sales		
Operating a cash register		
Selling products wholesale or for manufacturer		
Which products?		
Selling products retail		
Which products?		
Selling services		
Which products?		
How have you sold these products or services?		
Door to door		
Phone		
Mail		
Store		
Home		
Music and Art		
Singing		
Play an Instrument		
Dance		
Storytelling		

Drawing		
Oil Painting		
Watercolour		
Pottery		
Carving		
Stained glass		
Sculpting		
Weaving, beading or basket making		
Security and Safety		
Guarding residential property		
Guarding commercial property		
Guarding industrial property		
Armed guard		
Crowd control		
Ushering at major events		
Installing alarms or security systems		
Repairing alarms or security systems		
Wild land firefighting		
Firefighting		
Emergency Management (Incident Command-ICS or Emergency Operations Center-EOC)		
Search and rescue		
Other		
Upholstering		
Sewing		
Dressmaking		
Crocheting		
Knitting		
Tailoring		
Moving furniture or equipment to different locations		
Managing property		
Assisting in the classroom		

Hair dressing		
Hair cutting		
Manicuring nails		
Phone surveys		
Jewelry or watch repair		
Photography		
Interpreting or translating		
Spoken languages		
Read languages		
Written languages		
XIII. Skills		
Other skills that your household has which we haven't mentioned?		
Three things do you think your household does best?		
C. Skills that are good enough that other people would hire you to do them?		
D. Three skills your household would most like to learn?		
E. Skills anyone in your household would like to teach?		
F. Other special interests or activities that you have been involved in?		
G. Has anyone ever worked on a farm? If so, what did they do?		

H. 1. Has anyone in your household ever organized or helped organize any of the following community activities?		
1. Boy Scouts/Girl Scouts		
2. Church fundraisers		
3. Bingo		
4. School-parent associations		
5. Sports teams		
6. Camp trips for kids		
7. Field trips		
8. Political campaigns, council elections		
9. Block clubs		
10. Community groups		
11 Rummage sales		
12. Yard sales		
13. Church suppers		
14. Community gardens		
15. Community events		
16. Spiritual/traditional events or ceremonies		
17. Emergency response		
18. Canadian rangers		
H. 2. Would anyone in your household be interested in taking part in any of the following community activities?		
1. Boy Scouts/Girl Scouts		
2. Church fundraisers		
3. Bingo		
4. School-parent associations		
5. Sports teams		
6. Camp trips for kids		
7. Field trips		
8. Political campaigns, council elections		
9. Block clubs		
10. Community groups		

11 Rummage sales		
12. Yard sales		
13. Church suppers		
14. Community gardens		
15. Community events		
16. Rangers		
I. In case of an evacuation or disaster does your household own or have access to:		
1. Bicycle		
2. Car		
4-Wheel Drive		
3. Truck		
4-Wheel Drive		
4. ATV		
5. Snowmobile		
6. Boat (Describe type of vessel)		
7. Other Vehicle (Describe)		
7. Generator (Describe)		
8. Alternate Heat Source (Describe)		
9. BBQ		
10. First Aid Kit		
11. Chainsaw		
12. Mobile phone		
13. Computer or laptop		
14. Printer		
15. Photocopier		
16. Scanner		
17. HAM Radio (amateur radio)		
18. Water pumps		
19. Water hoses / sprinkler systems (lawn/garden)		

Governance/Council

Council Meetings are held: _____

	Name	Contact Info(email, phone/fax)
Mayor/Chief/Clan Leader		
Councillor		
Councillor		
Councillor		
Councillor		
Councillor		
Councillor		

Not Incorporated?

Regional District Meetings are held: _____

	Name	Contact
Elected Regional Representative		
Elected Regional Representative		
Elected Regional Representative		

Disaster and Emergency Management

Service agreements(MTSA or LOU/ MOU)

List the service agreements that your community has with any neighbouring communities or agencies.

(some are listed below, please add any additional)

	Yes/No	Written or Verbal	Date agreement was signed
Fire			
Water			
Utilities			
Road Maintenance			
Emergency Management			

****Please Note: Attach any applicable agreements.***

Fire Services

List the services and resources that your community has.

	Name	Contact Info(email, phone/fax)
Fire Chief		
Deputy Fire Chief		

Fire Hall Address: _____

Fire Hall Contact Info _____

This should be included on your community map.

Fire Fighters

	Names	Contact Info
Paid – Full-time		
Paid – Part-Time		
Volunteer		

Essential Equipment (Vehicles, Supplies)

	#	Available through Agreement Y/N

Additional Information

The annual budget for fire services is: _____

Average response time: _____

Number of Calls: _____

Other Information:

Details of the Memorandum of Understanding and/or Agreement if service is provided by another community or agency.

Police Services

List the services and resources that your community has.

	Name	Contact Info(email, phone/fax)
Senior RCMP		
Deputy RCMP		

Police Station Address: _____
 Telephone, Fax, Email

This should be included on your community map.

Police Officers

	Names	Contact Info.
Paid – Full-time		
Paid – Part-Time		
Volunteer		

Essential Equipment (Vehicles, Supplies)

	#	Available through Agreement Y/N

Additional Information

The annual budget for police services is: _____

Average response time: _____

Number of Annual Calls: _____

Other Information:

Details of the Memorandum of Understanding and/or Agreement if service is provided by another community or agency.

Parks Canada

List the services and resources that your community has.

	Name	Contact Info(email, phone/fax)
Head Warden Contact		
Volunteer Contact		

Ambulance Station Address: _____

This should be included on your community map.

Ambulance

List the services and resources that your community has.

	Name	Contact Info(email, phone/fax)
Ambulance Contact		
Alternate Contact		

Ambulance Station Address: _____

Contact Info: _____

This should be included on your community map.

Paramedics

	Names	Contact Info
Paid – Full-time		
Paid – Part-Time		
Volunteer		

Essential Equipment (Vehicles, Supplies)

	#	Available through Agreement Y/N

Additional Information

The annual budget for ambulance services is: _____

Average response time: _____

Number of Annual Calls: _____

Other Information:

Details of the Memorandum of Understanding and/or Agreement if service is provided by another community or agency

Search & Rescue (SAR)

List the services and resources that your community has.

	Name	Contact Info(email, phone/fax)
SAR Team Leader		
SAR Deputy Team Leader		
Canadian Ranger Members		

SAR Headquarters Address: _____

Telephone, Fax & Email _____

This should be included on your community map.

SAR Volunteers

Volunteer Name	Contact Info.

Essential Equipment (Vehicles, Supplies)

	#	Available through Agreement Y/N

Additional Information

The annual budget for SAR is: _____

Average response time: _____

Number of Annual Calls: _____

Other Information: _____

Details of the Memorandum of Understanding and/or Agreement if service is provided by another community or agency.

Marine Search & Rescue (MSAR)

List the services and resources that your community has.

	Name	Contact Info(email, phone/fax)
Marine SAR Coordinator		
Marine SAR Leader		

Marine SAR Headquarters Address: _____

This should be included on your community map.

Marine SAR Volunteers

Volunteer Name	Contact Info.

Essential Equipment (Vehicles, Supplies)

	#	Available through Agreement Y/N

Additional Information

The annual budget for Marine SAR is: _____

Average response time: _____

Number of Annual Calls: _____

Other Information:

Details of the Memorandum of Understanding and/or Agreement if service is provided by another community or agency.

Road Rescue

List the services and resources that your community has.

	Name	Contact Info(email, phone/fax)
Team Leader		
Deputy Team Leader		

Road Rescue Headquarters Address: _____

This should be included on your community map.

Road Rescue Volunteers

Volunteer Name	Contact Info.

Essential Equipment (Vehicles, Supplies)

	#	Available through Agreement Y/N

Additional Information

The annual budget for Road Rescue is: _____

Average response time: _____

Number of Annual Calls: _____

Other Information:

Details of the Memorandum of Understanding and/or Agreement if service is provided by another community or agency.

Emergency Social Services (ESS)

List the services and resources that your community has.

	Name	Contact Info(email, phone/fax)

ESS Director		
Deputy ESS Director		

ESS Headquarters Address: _____

This should be included on your community map.

ESS Volunteers

Volunteer Name	Contact Info.

Essential Equipment (Vehicles, Supplies)

	#	Available through Agreement Y/N

Additional Information

The annual budget for ESS is: _____

Average response time: _____

Number of Annual Calls: _____

Other Information:

Details of the Memorandum of Understanding and/or Agreement if service is provided by another community or agency.

Amateur radio (Hams)

List the services and resources that your community has.

	Name	Contact Info(email, phone/fax)
Team Contact		
Alternate Contact		

Amateur Radio Headquarters Address: _____

This should be included on your community map.

Amateur Radio Volunteers

Volunteer Name	Contact Info.

Essential Equipment (Vehicles, Supplies)

	#	Available through Agreement Y/N

Additional Information

The annual budget for Amateur Radio is: _____

Average response time: _____

Number of Annual Calls: _____

Other Information:

Details of the Memorandum of Understanding and/or Agreement if service is provided by another community or agency.

Emergency Coordinator and Emergency Plan

	Name	Contact Info(email, phone/fax)
Emergency Coordinator		
Deputy Emergency Coordinator		

Emergency Operations Centre Address: _____

This should be included on your community map.

Emergency Operations Centre Capacity

	#
Desks	
Computers, pens paper etc.	
Communications (e.g., phones, radios)	
Internet Access	
Fax Machine	
Photocopier	
Supplies/materials(white boards/status boards)	
Generator (backup power)	
Alternate heat source	
Washroom facilities	
Kitchen facilities (small)	
Refrigerator	
Sleeping facilities –rest areas	

Additional Information

The annual budget for Emergency Preparedness is: _____

Number of Activations: _____

Is there an Emergency Response Plan?

Yes No

Has a Community Hazard, Risk and Vulnerability Assessment been completed?

Yes No

When was the Emergency Response Plan last reviewed and updated? _____

When was the Emergency Response Plan tested/exercised? _____

Has the community applied for Emergency management funding?

Yes No

Other Information:

Details of the Memorandum of Understanding and/or Agreement if service is provided by another community or agency.

Hazards Information

Transfer the information from your Hazards Workbook.

Past Hazardous Events Which Occurred in Our Community

Type of Hazard	When	Location	Description of Event (Details, # of dead, injured or evacuated, cost)

These should be included on your community map.

Past Hazardous Events Which Occurred Outside of Our Community But Had a Direct Impact

Type of Hazard	When	Location	Description of Event (Details, # of dead, injured or evacuated, cost)

These should be included on your community map.

Hazards To Be Concerned About

Name of Hazard	Location	Concern

Changing Times

Have there been any population shifts over the past decade or so?

Yes No No Don't Know

If yes, what has been the trend?

Are there any other trends that you have identified?
